



Attendees :

Directors - Jan Drake (JD), Karen Dunn (KD), Briony Howarth (BH), Paul Howarth (PH), Bob Hutton (RH) - Chair, Gary Philips, Vice Chair (GP), Jill Spain (JS)

Guests – 28 members via Zoom

1. Chairman Introduction

The Chair welcomed members, outlined Zoom protocols for the meeting and explained how the meeting would run, how attendees could vote and how the business on the Agenda would be dealt with.

2. Accounts for the Year Ended 28 February 2020

Jan Drake (JD), Treasurer took the meeting through the Accounts, presenting the key figures in summary covering our activity during the year. JD explained the Management Committee Report and Accounts and explained why a small deficit had occurred, this had been covered by a personal loan from an individual and invited questions which were answered. It was noted that member Michael Aaronson asked for the individual to be thanked for their generosity.

It was then proposed by Les Asher, seconded by Gary Phillips and resolved that the Management Committee Report and Accounts for the year ended 28 February 2020 be and they are hereby approved. Members voted on the motion electronically and were in favour with none against.

3. RESOLUTION 1 – Not to Appoint an Auditor

The Chair reported that the Management Committee recommended to the members that the Company should dispense with an audit, as it is entitled to do. Michael Aaronson proposed, and Karen Dunn seconded a Resolution that the Company should exercise the power given by the Deregulation (Industrial and Provident Societies) Order 1996 not to appoint an auditor for the year ended 28 February 2020. Members voted on the motion electronically and were in favour with none against.

The Chair thanked Jan Drake and Debbie Cass for their work.

4. RESOLUTION 2 – To appoint an independent Examiner

The Chair reported that the Management Committee recommended to the members that the Company should appoint Independent Examiner David Cadwallader and Co Ltd to check and verify the Accounts for 2020. Questions were taken and answered from the members and Jan Drake proposed and Les Asher seconded the motion. Members voted on the motion electronically and were in favour with none against.



Normandy Community Shop and Cafe Limited

Date: 13 July 2021

Time: 19:00

1st Annual General Meeting Minutes

Meeting No: 1

Location: Zoom

5. Election of the Directors

The Chair reported that because this was the 1st AGM all Directors had to stand down but all were re-standing. An election has been run prior to the AGM and the results were that Gary Phillips, Bob Hutton, Paul Howarth, Briony Howarth, Jill Spain, Jan Drake and Karen Dunn were all elected to the Management Committee.

6. The Chairman's Report

The Chair reported on the progress the committee had made since its formation and explained details of the Shop and Café being proposed as well as the location. He reported the funding that had been explored and explained the process being followed in applying for the Surrey County Council Your Fund Scheme.

He went on to explain then what the timelines were likely to be and the factors that may have an effect on that. Full Chairman's report is available on www.normandyshop.co.uk/agm.

Finally, the Chair thanked the Directors, all the volunteers and the members for their support.

Questions were then taken and answered from the members. Member Michael Aaronson proposed a vote of thanks to the committee for all their hard work and this was seconded by Keith Ruddock.

The meeting concluded at 20:03hrs.

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Signature _____ Chairman

Date _____